

Recd. by hand on 01/11/2021

RTI & MANAGEMENT CONSULTANT

K-63 SFS FLATS SARITA VIHAR, NEW DELHI – 110 076

Phone No.: 91-11-26974538, 91-9650990241

O.P. KHORWAL
CEO

Convener Standing Committee on RTI Act – SCOPE
Consultant to ILO & SCOPE on RTI
Former General Manager, NTPC
Arbitrator on panel SFCA

Ref. rt Ref. rti/opk/gail/1/2021

Dated: 26-10-2021

Dy.G.M. (HR-Legal) & CPIO,
Corporate Legal (RTI) Cell,
GAIL, Bhikaji Kama Palace,
NEW DELHI 110003

Kind Attention: **Shri Ajay Rawat**

Subject: RTI Audit Report 2020-2021- GAIL

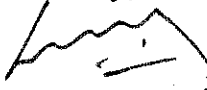
Sir,

Please find enclosed herewith the detailed RTI audit report along with the recommendations and certification after incorporating your comments. The audit had been conducted on 18-10-2021 and 19 -10-2021 in line with the notification from DoPT vide 15-04-2013.

Few observation found during the audit may please be complied at the earliest or before the next audit.

Thanking you,

Yours truly,


O.P.Khorwal, 26/10
(CEO)

R.T.I. & Management Consultant

K-63 SFS Flats Sarita Vihar
NEW DELHI-110076

M. : 09650990241

→ CPZO

may be to del.

*CGM/HR - PEER
11/11/21*

*→ CPIO
11/11/2021*

*Please see the RTI Audit Report for FY: 2020-21.
Refer Pg-19. Single observation raised by Auditor.
Needful will be complied. Report to be web-hosted.
observation complied with.
10/11/2021
21/11/2021
CK BALI*



RTI AUDIT

on

**RTI ACT IMPLEMENTATION IN GAIL
(COMPLIANCE OF SECTION-4&DoPT Circular 15-04-2013)**

FOR

(2020-2021)

BY

O. P. Khorwal, Ex.G.M., NTPC ,Consultant SCOPE,

&

CEO

RTI &MANAGEMENTCONSULTANT

K-63, SARITA VIHAR, NEW DELHI-11076

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1.0 INTRODUCTION

GAIL (India) Ltd. was incorporated in August, 1984 as a Central Public Sector Undertaking (PSU) under the Ministry of Petroleum & Natural Gas (MoP&NG), with the mission of “accelerating and optimizing the effective and economic use of Natural Gas and its fractions for the benefit of the national economy”. Government of India now holds 51.74% shares of the company. GAIL became a Navratna in 1997 and is now one of the ten *Maharatna* Public Sector Undertaking, the highest status conferred to any PSU.

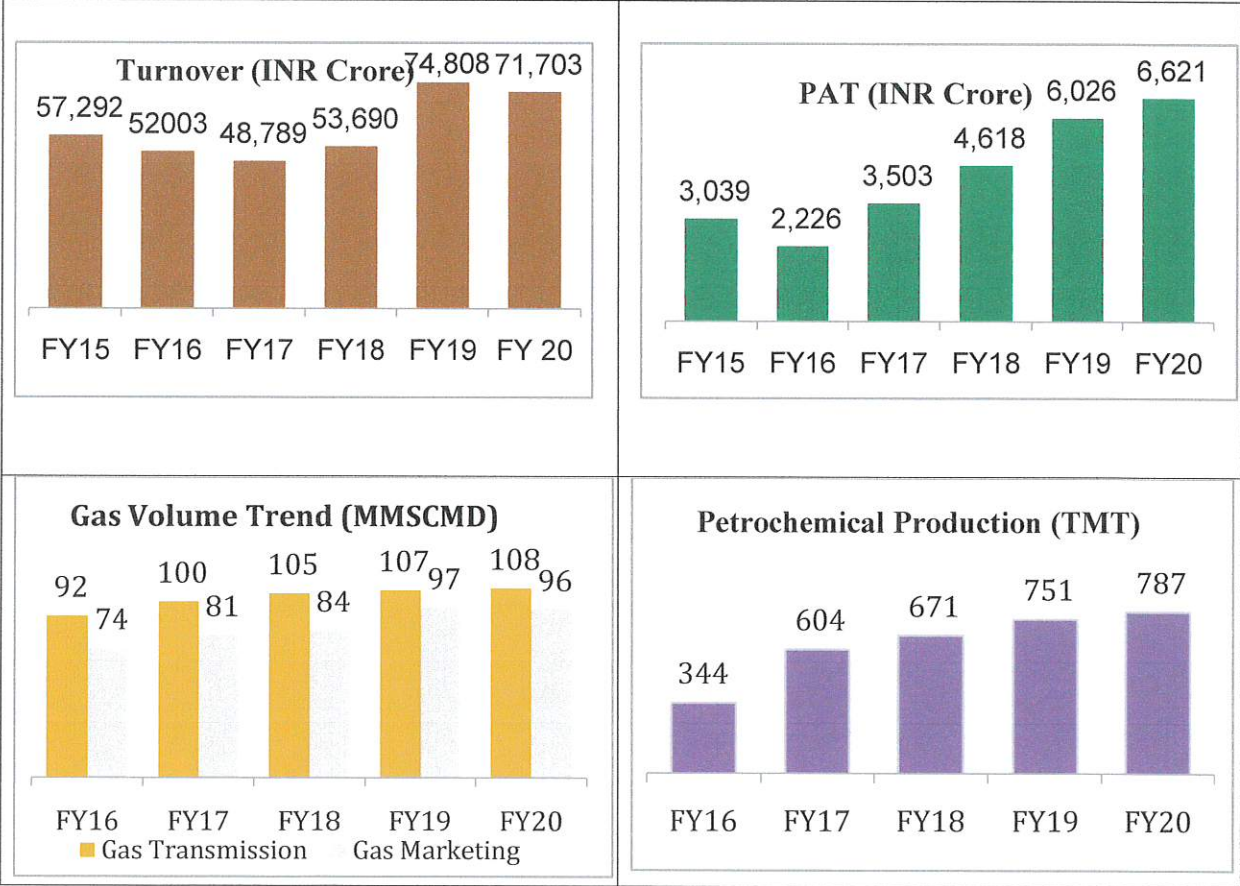
GAIL started as a Gas Transmission Company during the late eighties and has grown organically by setting up a large network of Natural Gas pipelines of over 12,400 Km; two LPG Pipeline systems of more than 2000 Km; five Gas Processing plants for production of LPG and other liquid hydrocarbons with a combined production capacity of around 1.4 MMTPA and a gas based integrated petrochemical plant of capacity 810KTPA of polymer. GAIL is co-promoter of two other petrochemical projects including 280 KTPA Brahmaputra Cracker and Polymer Limited (BCPL) Complex in Assam and 1.4 MMTPA ONGC Petro-additions Limited (OPaL) project in Gujarat. Petronet LNG, a JV of GAIL, operates two LNG regasification terminals at Dahej & Kochi. GAIL is also the promoter of Konkan LNG Private Limited which operates LNG regasification terminal at Dhabol with design capacity of 5 MMTPA. GAIL has renewable portfolio of 128.71 MW including 117.95 MW of wind and 10.76 MW of solar energy. GAIL is a pioneer in city gas distribution (CGD) business in India. It has presence in 62 Geographical Areas across India with 10 JVs and one wholly owned subsidiary.

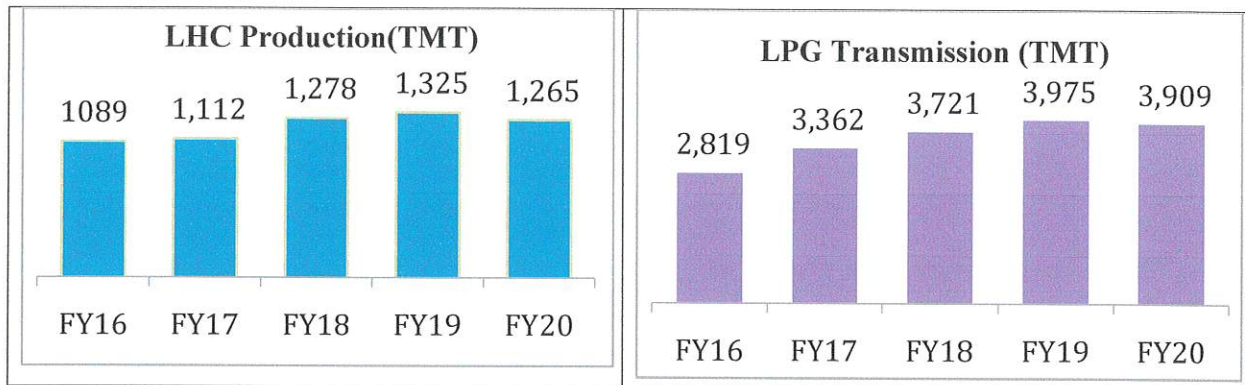
GAIL has overseas presence in five countries with offices in Huston, Singapore and Yangon. It has a wholly owned subsidiary, GAIL Global (USA) Inc. (GGUI) in USA. GGUI has formed subsidiary, GAIL Global (USA) LNG LLC (GGULL) which has booked 2.3 MMTPA capacity in Dominion Cove Point LNG liquefaction project. GAIL has another wholly-owned subsidiary company viz. GAIL Global (Singapore) Pte. Ltd., for trading in LNG and for undertaking overseas investments.

GAIL has integrated into upstream business of Exploration & Production with participating interests in 9 blocks in India and 2 in Myanmar. Besides, GAIL has 4.17% equity partnership in South East Asia Gas Pipeline Company (SEAGP) which is transporting gas from Myanmar to China. GAIL has made investments in three companies in downstream business at Egypt and China.

GAIL has executed a long-term LNG Sale and Purchase Agreement with Sabine Pass Liquefaction LLC for purchase of 3.5 Million Tons per Annum (MMTPA) and Gazprom Marketing and Trading Singapore for supply of 2.5 MMTPA of LNG .GAIL has also committed to source 38 MMSCMD of natural gas through transnational pipeline from TAPI pipeline.

Over the years, GAIL has played a crucial role in the development of Indian gas sector. A snapshot of its physical and financial performance is given below:





Major Achievements

GAIL has been entrusted to execute 2,655 Km long Jagdishpur-Haldia-Bokaro-Dhamra pipeline (JHBDPL) as a part of the 'Urja Ganga' Project. GAIL is also constructing an additional 729 Km long NG pipeline from Barauni to Guwahati as an integrated extension to the JHBDPL Project. The proposed pipeline upto Guwahati would inter-connect with the upcoming 1656Km 'Indradhanush' pipeline network conceived to operate in North-East by newly formed JV Indradhanush Gas Grid Limited (IGGL). GAIL also received authorization to lay the Srikakulam (Andhra Pradesh) - Angul (Odisha) pipeline.

GAIL supports CGD infrastructure along "PradhanmantriUrja Ganga Pipeline Project" through its JVs and subsidiary. In line with Government of India's initiatives such as Sustainable Alternative towards Affordable Transportation (SATAT), promoting compressed biogas as an alternative fuel, GAIL Gas has awarded 5 contracts to entrepreneurs for setting up Compressed Biogas plants in the country.

GAIL has also executed agreements for LNG supply to the upcoming/revived Fertilizer units in the domestic market. GAIL has already executed gas sales agreement with upcoming fertilizer plants along JHBDPL i.e. Gorakhpur (Uttar Pradesh), Sindri (Jharkhand), Barauni (Bihar) and Matix (WB). Efforts are also on to market RLNG to other anchor customers like refineries and steel plants along upcoming and existing pipelines.

To expand its petrochemical portfolio, GAIL is in the process of setting up a 500 KTA propane de-hydrogenation and polypropylene (PDHPP) plant at Usar and one 60 KTA PP plant at Pata. GAIL also entered into JV with CIL, RFCL, FCIL to form Talcher fertilizer Limited (TFL) to produce surface coal gasification based urea, taking a step forward to reduce import dependence of fertilizers. GAIL is also an equity partner in Ramagundam Fertilizers and Chemicals Limited.

GAIL rolled out 2 rounds of solicitation for seeking investment proposals from Start-Ups, out of which one round was especially aimed at Start-Ups working in the Electric Vehicle (EV) segment in line with GoI's vision of e-mobility.

GAIL has managed to deliver excellent performance. During the last financial year, GAIL registered highest ever Profit of Rs.6,621 crore.

Mission and Vision

Since its inception, GAIL has played a pivotal role in development of Indian energy sector. Within a very short span of time, we have established ourselves as a Global Maharatna with significant presence in the entire gas value chain. Our fast progression has made us face resultant business complexities, associated confrontation of global scale competition in all major business verticals. Besides rising competition, we have also witnessed a pivotal transformation across energy sector in recent years, driven by various factors such as rising demand, technological innovation, geopolitical shifts and environmental concerns. Considering the imminent challenges and sectorial transformation, we have adopted our long term strategic plan - "Strategy 2030" to overcome business challenges and new areas for growth and the way forward. Keeping in mind changing times of our industry and our new strategic objectives, we have revisited our Vision and Mission statements to accurately describe our purpose of existence, objectives and overarching aspirations. These new vision and mission statements of GAIL reflect our core value system including why we exist, what we do and why we do it.

Mission: “Enhancing quality of life through clean energy and beyond”.

Vision: “Be the leader in natural gas value-chain and beyond, with global presence, creating value for stakeholders with environmental responsibility”.

Key Elements of GAIL's Vision

Ethics

We are transparent, fair and consistent in dealing with all people. We insist on honesty, integrity and trustworthiness in all our activities.

Customer

We strive relentlessly to exceed the expectations of our customers, both internal and external. Our customers prefer us.

People

We believe our success is driven by the commitment and excellence of our people. We attract and retain result-oriented people who are proud their work and are satisfied with nothing less than the very best in everything they do. We encourage individual initiative by creating opportunities for our people to learn and grow. We respect the individual rights and dignity of all people.

Shareholders

We meet the objectives of our shareholders by providing them superior returns and value through their investments in us.

Safety, Health and Environment

We promote highest levels of safety in our operations, health of our employees and a clean environment. We strive for continuous development of the communities in which we operate.

Technology

We believe technology is the key to the future success of our organisation.
We advocate use of 'best-in-class' technologies.

The major business unit heads/ plants or Divisions of the GAIL are;

NOIDA
PATA
VIJAI PUR
HAZIRA
JHABUA
KHERA
DIBIYAPUR
AGRA AND KAILARAS
VADODRA
MUMBAI(O&M)
RAJAHMUNDRY
PUDUCHERRY
AGARTALA
NCR
GPU-USAR
GPU-GANDHAR
GPU-VAGHODIA
GPU-LAKWA
JAIPUR (JLPL HQ)
JAMNAGAR(JLPL)
SAMAKHAILI/
KANDLA (JLPL)
ABU ROAD(JLPL)
NASIRABAD (JLPL)
LONI (JLPL)
VIZAG (VSPL)
VIJAYWADA -G KONDURU
(VSPL)
CHERLAPALLY

(VSPL)
AHMEDABAD ZO
BHOPAL ZONAL OFFICE
CHANDIGARH ZO
CHENNAI ZO
HYDERABAD ZO
JAIPUR ZO
KOLKATA ZO
LUCKNOW ZO
MUMBAI ZO
GTI Noida
BELAPUR
CHAINSA
KOCHI
BANGALORE

2.0 Implementation of the RTI Act.2005

GAIL as per the records available in the RTI Cell, had started the implementation of the RTI Act 2005 immediately after the enactment of the RTI Act in 2005. As per the records the company had nominated the Appellate Authority (AA), Central Public Information Officer (CPIO) & Assistant Central Public Information Officer (ACPIO) during the year 2005 and also notified the same on their website.

As per the system being followed for the implementation of the RTI act in GAIL, there is one centralised CPIO, one Link-CPIO, 56 (Fifty Six) ACPIOs, 22 (Twenty Two) First Appellate Authorities at all its business Units/ projects & one Link CPIO.

Applications are being received by CPIO or ACPIOs as per provisions in the RTI Act and implementation guidelines. However, correspondence or information to the applicant is being provided by CPIO only.

For better and faster management of the RTI applications & providing of the requisite information speedily, one Nodal Officer has been appointed. Mr.Kompal Bali, Senior Manager(RTI) is presently Nodal Officer for all online RTI related matters. As informed to me, all the Appellate Authorities (AA) are independently receiving the appeals related to their respective areas/

departments/business units and disposing of the same by appropriate order in line with the provisions in the act within 30 days. The records of the appeals are being kept independently by the office of respective appellate authorities. All the Appellate Authorities (AA) have nominated one coordinator in their respective departments for coordination, monitoring and expediting for timely disposal of the appeals.

List of the Appellate Authorities, CPIO & ACPIO is attached at **Annexure "I"**

At present following officers are directly responsible for smooth implementation of the RTI act 2005 in GAIL.

Shri Manoj Jain	Chairman & Managing Director
Shri Ajay Rawat	Dy. General Manager, (HR-Legal) & CPIO
Shri Kompal Bali	Sr. Manager, (RTI) & Link CPIO
Business units	56 ACPIOs
All Departments	Nodal Officers
All Employees	As Custodians of Information

And

First Appellate Authorities:

S.No.	Jurisdiction	First Appellate Authority (S/Shri)
1.	Pata	Ajay Tripathi, ED (PC-O&M), Pata
2.	Marketing functions across GAIL	Sanjay Kumar, ED (Mktg-NG & RLNG), Delhi CO
3.	Project functions (other than Petrochemicals Complex at Pata), including C&P domain and in relation to issues related to banning etc., for which requisite inputs may be sought from ED(C&P), Corporate Office, as and when required	K.B.Singh, ED (ER & Projects), Noida
4.	JHBDPL (including BGPL)	K.B.Singh, ED (ER & Projects), Noida
5.	Pipeline Network under NCR O&M including CJPL, SNPL, BNPL and KMKRPL & spurlines thereof and	Goutam Prasad, ED (O&M-NR), Noida

	construction activities of LMC of NCR Region; O&M activities of North East region (Tripura, Lakwa etc.)	
6.	CGDs across JHBDPL	GoutomChakraborty, ED (CGD& Renewable O&M), Noida
7.	HVJ, DVPL, VDPL & GREP Pipeline Networks and spur-lines thereof; Compressor Stations at Hazira, Jhabua, Khara, Vijaipur, Dibiyapur, Kailaras&Chhainsa; GPU & C2-C3 Plant at Vijaipur; Gujarat Regional P/L Network incl. Vadodara; Compressor Station & GPU at Vaghodia; VAPPL project.	S S Agrawal, ED (O&M-CR), Vijaipur
8.	KG Basin Pipeline Networks, VSPL, DBPL, KKBMP (O&M and Construction); O&M of Karnataka, Kerala, Tamil Nadu, Andhra Pradesh, Telengana, Puducherry, Goa, incl. Wind Energy installations; Bengaluru ZO	Atul Kumar Tripathi, ED (O&M-SR) & Zonal ED,
9.	O&M of Maharashtra Regional Pipeline Network including DUPL, DPPL, GPU-Usar, GPU-Gandhar	Kamal Tandon, ED (O&M-WR) & Zoal ED ,Mumbai
10.	Pipeline Network under JLPL including Ramgarh terminal	Ravi Agarwal, ED (O&M-JLPL) & Zonal ED, Jaipur
11.	Corporate BD and CSPA functions	Santanu Roy, ED (BD, SD & CA), Delhi CO
12.	Corporate CSPA, RM & TQM function	Ashu Singhal, ED (CSPA, RM & TQM), CO
13.	Corporate PD	Kamal Kishore Chatiwal, CGM (PD), Noida
14.	Corporate HSE function	Joydip Paul, CGM (HSE), Noida
15.	E&P Function	Rajiv Kumar Singhal, ED(BD&E&P)CO
16.	PC-CO Function	Alok Kumar Naskar, ED(PC_CO), CO
17.	Corporate BIS & GAILTEL Function	Atul Rastogi, ED (BIS &

		GAILTEL), Noida
18.	Corporate Training Function	Mahesh Chand GUupta, CGM(Training), GTI-Noida
19.	Corporate R&D and Start-Up Function	Sanjeev Kumar, CGM (R&D & Start-Up), GTI, Noida
20.	Corporate O&M, NGMC, CIMG and Jubilee Tower, Noida (except PC-CO, E&P, R&D, TQM, HSE, PD, SD, BIS & GAILTEL)	M.V. Someswarudu, ED(O&M-CO), Noida
21.	Corporate HRD	Ayush Gupta, CGM (HRD), Delhi CO
22.	Other Corporate functions not explicitly mentioned above	Prasoon Kumar, ED (HR, & Law), CO

3.0 Officers contacted for the Audit;

In order to conduct the RTI audit of the GAIL following officials have been contacted for discussions and obtaining the relevant inputs for smooth audit.

Shri Sanjay Kumar	ED(Marketing) & First Appellate Authority
Shri Prasoon Kumar	ED(HR&Law) & First Appellate Authority
Shri Ayush Gupta	CGM, (HRD) & First Appellate Authority
Shri S.K. Ghulyani	CGM(HR-P&ER)
Shri Ajay Rawat	DGM (HR-Legal) & CPIO
Shri Kompal Bali	Senior Manager , RTI & Link-CPIO

4.0 Implementation of RTI act in GAIL (Compliance of Section 4(1)(b) & DoPT Circular 15-04-2013

In accordance with the act it was the obligations of all the public authorities (PA) to comply with the provisions of the section 4(1)(b)(c) & (d) for proactive disclosures and to publish the same within 120 days from date of enactment i.e.15-06-2005 for smooth implementation of the act from the date of the act coming to effective i.e. that 12-10-2005, accordingly, GAIL has to proactively disclose all the information as mentioned in 19 para under section 4 of the RTI Act 2005 i.e (a) i to xvii, b & c. GAIL has pro-actively provided data/details/ information with respect to 16 points, out of total 19 on the website under RTI portal. Two items are not applicable to GAIL, however details with respect to section 4(1) (b) xviii,e., other information available

under the main portal of GAIL. Only details with respect to disclosures of the quasi-Judicial decisions have not been provided. Detailed point wise status with respect to compliance is given in the **annexure II**.

5.0 Details for obtaining of information by citizen of India

Detailed procedure for obtaining information by the citizen of India from GAIL under RTI has been provided under RTI portal of their main website, including particulars of CPIO & ACPIO and their contact details.

For making first appeal as per section 19 of the RTI Act, GAIL has also provided the complete procedures & details of all the 22 (Twenty Two) First Appellate Authorities along with their contact details.

6.0 Acceptance of cash by GAIL for RTI Fee

GAIL is accepting cash against application fee as well as for additional fee for providing information as per fee rules of the RTI Act 2005.

7.0 Compliance of Section 4(1)(a), Section 7 & Section 19

Detailed discussions were held with heads of three departments i.e. Marketing, HR-P&ER and HR&Law for implementation of the act & providing of information as well as with respect to record management being followed by these departments.

It has been told that all the departments are ISO Certified, and the ISO procedures are being followed in decision making process & with respect to the retention of the documents and weeding out of the same as per the life of documents mentioned in the procedures are being followed. GAIL has also developed the record retention policy exclusively for RTI Cell, which is in place and being followed since 27.03.2012.

Computerisation of the documents & records indexing & cataloguing are being done.

8.0 Suo-motu disclosures under section 4(2), 4(3) & 4(4)

GAIL has made Suo-motu/ pro active disclosures as per RTI section, 4(2), 4(3) & 4(4), it has also provided adequate other information on the web site .

In addition to above, web site contains details of all their plants, details of the product productions at each unit, other technical & related procedure etc. The website also covers the details about domestic & global markets, future plans CSR activities, annual reports as well as the financial parameters of the company etc.

9.0 Status of RTI applications for the year 2020-21

No. Of applications received during the year	=795
No. Of applications disposed of during the year	= 595
No. Of applications disposed of within 30 days	= 578
No. Of applications disposed after 30 days	= 017

*The interim reply was being sent within 30 days.

10.0 Status of RTI first appeals to first appellate authority for the year 2020-2021

No. of appeals received during the year	= 102
No. of appeals disposed off during the year	= 107
No. of appeals disposed of within 30 days	= 104
No. of appeals disposed of after 30 days	= 003

11.0 Status of RTI appeals to 2nd Appellate Authority for the year 2020-2021

No. of CIC hearing during year	= 21
No. of CIC hearing disposed off during the year	= 21

12.0 Annual/ Quarterly Reports (section 25)

As per the records physically examined related to the Quarterly Reports, GAIL is regularly submitting quarterly reports to Ministry of Petroleum & CIC, (as per CIC Circular No.10/1/2017 CIC-MR dated 29-08-2017) in the prescribed Performa of DoPT. (Reports for the all four quarters are enclosed at **annexure III**).

13.0 Update of information (Section 4 (xvii))

GAIL has confirmed that, it is updating the information every year & as and when required. Presently, updated information is available on the website as on 04-08-2021.

14.0 Training on RTI (Section 26) & DoPT OM dated 24-06-2008

GAIL is deputing its officers for RTI Programs & Seminars from time to time. It was suggested to have more in house training on RTI for creating awareness as per section 26 of the RTI Act & OM dated 24-06-2008. It is necessary as all the officers, who are custodians of the information must have awareness about the provisions of the act in order to implement in right spirit to provide information within prescribed 30 days. It was suggested to conduct **region wise RTI Program for the concerned officers**

15.0 Availability of latest circulars, guidelines and notifications on RTI

GAIL is maintaining all the relevant circulars/notifications readily available in separate circular file.

16.0 Update of Replies on Website

Regarding Update of RTI replies on website, GAIL is uploading the RTI replies at their own system of RTI MIS software in order to comply with the DoPT Circular No. 1/1/2013-IR, Dated: 21-10-2014.

17.0 CITIZEN CHARTER

GAIL has published the information regarding citizen charter on the website, as per DoPT Circular dated 15-04-2013.

18.0 PPP CONTRACTS/ AGREEMENTS

GAIL has to publish the information regarding PPP contracts/Agreements on the website as per DoPT Circular dated 15-04-2013. Presently GAIL is not having any such agreement/ assignments.

19.0 PROCUREMENTS /BID AWARDS

GAIL has to publish the information regarding contracts/bid awards on the website as per DoPT Circular dated 15-04-2013. GAIL, is putting the information related to procurement giving complete details of the tenders, awards / work orders, such as name of the contractor, product and value.

20.0 CAG & PAC PARA

GAIL is not having any CAG & PAC para and is certified by Govt. Auditor, which is available in their annual report on the web site of the company as well as in the hard copy at page 232 of the annual report 2020-2021. **Annexure IV.**

21.0 RTI para in Annual Report

GAIL in their annual report included a para on implementation of RTI Act 2005 at page no.24 of the annual report 2020-2021. **Annexure V.**

22.0 Transfer Policy & Transfer Orders

The transfer policy of employees is available on the website of GAIL, however, the transfer orders are being put on the intranet of GAIL, which is available only to the employees. In case any applicant asking for the specific transfer order of the employee is being provided as per the provision under the act after applying the section 8 of the RTI Act 2005 if applicable.

23.0 Discretionary and Non- Discretionary Grants

No Discretionary and Non-Discretionary Grants being granted by GAIL.

24.0 Foreign Tours of Foreign Tours of PM/Ministers

There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought is being provided as per the provisions under the RTI Act 2005.

25.0 Examination/ Audit of CPIO Office/AA Office

In order to examine for the purpose of Auditing of the implementation of the RTI in GAIL, in line with DoPT OM dated 15-04-2013, detailed discussions were held in the office of ED (Marketing) & First Appellate Authority (FAA), ED (HR & Law) & FAA, CGM (HRD), FAA, CGM (HR) & DGM (HR-Legal) & CPIO on 18-10-2021 & 19-10-2021 along with Sr. Manager (RTI) & Link CPIO. The discussions were held with all the officials mentioned at para 3.0 as well as the clarification if any were provided by them related to the audit.

Detailed discussions were also held in the office of Mr. Ajay Rawat, DGM (HR-Legal) & CPIO along with Shri Kompal Bali, Sr. Manager, (RTI) & Link-CPIO on 18-10-2021 & 19-10-2021. The relevant documents were examined and clarification if any was sought. The process of RTI application receipt till disposal or despatched by GAIL including obtaining of information from other departments/custodians of information were checked and examined, which has been found very satisfactory. RTI receipts register is being maintained properly by concerned CPIO/APIO. The dispatch register is also being properly maintained by GAIL. The CPIO is regularly and promptly furnishing the information to the applicants within the prescribed time of 30 days, in accordance with the provisions under the RTI act. **During the period 2020-21, 97% applications have been consistently disposed of within 30 days.**

Detailed discussions were also held in the office of Shri Sanjay Kumar, ED (Marketing) & FAA, Shri Prason Kumar, ED (HR & Law) & FAA, Shri Ayush Gupta, CGM (HRD) & FAA, Shri S.K. Ghulyani, CGM (HR-) on 19-10-2021 with respect to implementation of RTI Act & First Appeal disposal process of GAIL. **During the period 2020-21, 100% First Appeals have been consistently disposed of within 30 days.**

It has been advised to include the details of the Second Appellate Authority in the order issued by First appellate authority for the benefit of the applicants. Records of documents, availability of relevant circulars / guidelines, training of officers on RTI etc. were also examined, observation during the audit have been highlighted below under the observations.

26.0 Observations;

All the documents such as receipt & despatch registers, files, proactive disclosures under section 4 and as per DoPT OM 15-04-2013, website of GAIL including RTI Portal, record management system, obtaining information from the custodian or deemed CPIO were examined /audited, the detailed observations are as given below;

1.0 The **proactive disclosures for sections 4(1)(b) have been adequately provided** for all the XVII points. Where the particular clause is not applicable, it has been clarified with the reasoning. **Refer Annexure II.** In addition, most of the provisions applicable to CPSEs have also been complied of the DoPT Circular dated 15-04-2013.

2.0 Under Chapter 4 (1) (b) (xi), Budget Allocations, budgets and actual expenditures details have been provided up to 2018-19 only, it needs to be updated.

3.0 On examinations of records of replies & information provided to the applicants it has been found that GAIL is consistently providing the replies /information for 97 % within 30 days and only few applications were disposed beyond 30 days due to non-receipt of the additional fee from the applicants. The applications were delayed because of seeking additional fee as per the RTI Fee Rules 2005, however, all the applications have been disposed of within 30 working days by excluding the time for obtaining the fee.

4.0 On examinations of first appeals management, it has been found that 100% appeals were disposed of within 30 days during the period 2020-21.

5.0 Regarding Update of RTI replies on Web site of GAIL for 2020-2021 has been uploading the RTI replies & FAA Orders which are in the interest of the public, in order to comply the DoPT circular No. 1/1/2013-IR, Dated: 21-10-2014.

6.0 GAIL has deputed CPIO/APIO/Nodal officers and other officials for RTI training during the year 2020-2021. Also, GAIL have conducted one in-house program at its project. More, awareness program on RTI needs to be arranged for faster disposal of application at the projects, who are delaying the

information submission to CPIO as per the section 26 of the RTI Act 2005 and DoPT OM 24-06-2008.


It was suggested to conduct **region wise RTI Program for the concerned officers.**

7.0 The details of the foreign & Domestic tours of the officers of the rank of Jt. Secretary needs to be disclosed as per OM dated 15-04-2013. **There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought is being provided as per the provisions under the RTI Act 2005.**

27.0 Final Conclusions / Recommendation to GAIL

GAIL is implementing the RTI ACT 2005 across all its offices at Corporate Office ,State Regional Offices& Projects as per the provisions under the RTI Act 2005 from the enactment of the statute that from 2005 itself properly.

GAIL has fully complied the obligations of public authority by proactive disclosures of the information as per section 4(1)(b) of the RTI Act by providing information on the web site.

 The budget details under clause 4(1)(b)(xi) has been provided only up to 2018-19. **GAIL to comply latest by the next year audit.**

In addition, most of the provisions applicable to CPSEs **have also been complied of the DoPT Circular dated 15-04-2013.** Detailed status is given in the attached **Annexure II.**

GAIL is implementing RTI ACT 2005 in right and true spirit, may be seen from the status of applications and appeals that all the applications have been disposed of by CPIO within the time limit of 30 days and also all the appeals were dispose of by the appellate authority within 30 daysas per the provisions in the act.

Following needs to be complied at the time of revision or before the next year audit.

1.0 Considering the quantum of applications are being received related to various projects, more in house awareness program for employees of GAIL on RTI needs to be organised for faster disposal of applications and saving of the administrative time & cost.

It was suggested to conduct **region wise RTI Program for the concerned officers of the regions.**

2.0 The budget details under clause 4(1)(b)(xi) has been provided only up to 2018-19. **GAIL to comply latest by the next year audit.**

3.0 The details of the foreign & Domestic tours of the officers of the rank of Jt. Secretary and above needs to be disclosed as per OM dated 15-04-2013. **There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought it must be provided as per the provisions under the RTI Act 2005.**

In view of above, GAIL has fully complied all the parameters of the audit for the year 2019-2020.

28.0 Certification

In view of the above, it is certified that GAIL is meeting all the requirements of the provisions of RTI act that compliances for section 4 (1)(b), DoPTOM/circular dated 15-04-2013 for Suo-Motu Disclosures and other provisions of the act for the period 2020-21. GAIL is providing the information against most of the RTI applications within stipulated time of 30 days and all the first appeals have also been disposed of within stipulated time of 30 days clearly indicate implementation of RTI Act in true spirit.

Certified By


O.P.Khorwal 28/10/21

R.T.I. & Management Consultant
K-63, SFS Flats Sarita Vihar
NEW DELHI-110076
M. : 09650990241

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1100 EAST 58TH STREET
CHICAGO, ILL. 60637



ANNEXURE-I

GAIL (India) Limited
CORPORATE HRD DEPARTMENT
NEW DELHI

NO.GAIL\CO\TRF\08\2021

2nd August, 2021

OFFICE ORDER

Consequent upon Annual Promotion and Placement Exercises for the year 2021, following modifications to the existing ACPIOs and First Appellate Authorities along with their jurisdictions under the RTI Act, 2005 are being notified:

A. ACPIOs

S. No.	Location	ACPIOs (S/Shri)
1.	Abu Road	Madhusudan T.L., DGM (LPG P/L O&M)
2.	Agartala (including Lakwa Trmi)	Biswajit Debbarma, GM (O&M-NG P/L)
3.	Agra & Kailaras region (including associated terminals)	Deolal, GM (O&M)
4.	Ahmedabad ZO	Girija Shankar, ZCGM
5.	Bengaluru region (including Bengaluru ZO but excluding Kochi, Mangalore, Kozhikode, Kannur, Koottanad)	Bolla Satyanarayana, CGM (O&M NG P/L)
6.	Bhopal ZO	Hitendra Kumar Garg, ZCGM
7.	Bhubaneswar region (including Cuttack, Angul, Rourkela)	Dinabandhu Soren, CGM (Construction)
8.	Bhubaneswar CGD (including Cuttack CGD)	Ashok Kumar Mohapatra, GM (CGD)
9.	Bhubaneswar ZO	Pankaj Bhagat, ZGM
10.	Chandigarh ZO	Lalit Bhatt, ZCGM
11.	Chennai ZO	Rajib Lochan Pal, ZGM
12.	Chennai (including Hosur)	Y Ananda Kumar, GM (Construction)
13.	Cherlapally	A Suresh Babu, DGM (O&M-LPG P/L)
14.	Chhainsa	Sudipta Basak, GM (O&M)
15.	Dibiyapur (including associated terminals)	Upal Sengupta, GM (O&M)
16.	G Konduru	G.D. Vasu, DGM (LPG P/L O&M)
17.	Gandhar	S.K. Musalgaonkar, CGM (O&M)
18.	GTI Noida (including SDI Raebareli, DCS)	Sushil Kumar Tikku, GM (Training)
19.	Guwahati ZO	Rajsekhar Choudhury, ZCGM
20.	Hazira (including Silvassa)	Satish Kumar Geda, CGM (O&M)
21.	Hyderabad ZO (including Amravati)	Sharad Kumar, ZGM
22.	Jaipur region	Sheew Shankar, GM (RIMG)
23.	Jaipur ZO	Rajendra Kumar, CGM (Marketing)
24.	Jaipur-GTI	Pradeep Kumar Dey, GM (Training)
25.	Jamnagar (including Vadinar)	Ragbhir Singh, GM (O&M-LPG P/L)
26.	Jamshedpur-CGD	Satendra Kumar Pal, GM (CGD-Projects)
27.	Jhabua	Shashank Shawrikar, GM (O&M)
28.	Kandla	Bal Chandra, DGM (O&M- LPG P/L)
29.	Karaikal (including associated terminals)	N Selvaraju, GM (O&M-NG P/L)
30.	Khera (including associated terminals)	Raju Balkrishna Masne, GM (O&M-NG P/L)
31.	Kochi region (including Kochi, Kochi ZO, Mangalore, Palakkad, Eloor DT, Kozhikode, Kannur, Koottanad)	Jose Thomas, GM (O&M-NG P/L)
32.	Kolkata ZO	Asim Prasad, ZCGM
33.	Kolkata	S. Roy Mondal, GM (Construction)
34.	Loni/ Madanpur Khadar (including associated terminals)	Avijit Majumdar, GM (O&M- LPG P/L)
35.	Lucknow ZO	Rathish Kumar Das, ZCGM

S. No.	Location	ACPIOs (S/Shri)
36.	Mansarampura (including Ramgarh)	Ganga Ram Chouhan, CGM (O&M-JLPL)
37.	Mumbai region (including Dabhol, RCF Thal (earlier Usar Terminal), Pune and associated terminals)	Shaligram Mowar, CGM (O&M-NG P/L)
38.	Mumbai ZO	Kaushik Mazumdar, DGM (Mktg-TS)
39.	Nasirabad	Vipin Kumar Singhal, DGM (O&M-LPG P/L) [after joining on Transfer]
40.	NCR (including associated terminals)	Pawan Sharma, CGM (O&M-NG P/L)
41.	NCR ZO	Himadri Mandal, ZCGM
42.	Noida	L Arumugam, CGM (Projects)
43.	Pata	Patri Narayana Rao, CGM (HR)
44.	Patna-CGD	Ajay Kumar Sinha, GM (CGD)
45.	Rajahmundry (including associated terminals)	Korrapati Venkata Sitarama Rao, CGM (O&M-NG P/L)
46.	Ranchi	Jokhan Prasad Singh, CGM (Construction)
47.	Barauni, Siliguri, Guwahati BGPL	Tapas Das, CGM (Construction)
48.	Ranchi-CGD	Vishal Singhal, GM (CGD-Projects)
49.	Samakhaili	Bimal Bharatbhai Desai, DGM (O&M-LPG P/L)
50.	Usar (PDH-PP plant)	Atul L Dalal, DGM (Construction-PDH-PP)
51.	Vadodara (including associated terminals)	Mukesh Kumar Tiwari, CGM (O&M-NG P/L)
52.	Vaghodia	Jitendra Bhimrao Torne, GM (O&M)
53.	Varanasi (including Gaya, Sindri, Patna & Durgapur)	Kanwal Nain Singh, CGM (Const.)
54.	Varanasi-CGD	Gauri Shanker Mishra, DGM (CGD)
55.	Vijaipur	Arvind Bywar, CGM (O&M)
56.	Vizag (including associated terminals)	Lankapalli Sanjeeva Rao, GM (O&M-LPG P/L)

B. First Appellate Authorities

S. No.	Jurisdiction	First Appellate Authority (S/Shri)
1.	Pata	Ajay Tripathi, ED (PC-O&M), Pata
2.	Marketing functions across GAIL	Sanjay Kumar, ED (Mktg-NG & RLNG), Delhi CO
3.	Project functions (other than Petrochemicals Complex at Pata), including C&P domain and in relation to issues related to banning etc., for which requisite inputs may be sought from ED(C&P), as and when required	K B Singh, ED (ER & Projects), Noida
4.	JHBDPL (including BGPL)	
5.	Pipeline Network under NCR O&M including CJPL, SNPL, BNPL and KMKRPL & spurlines thereof and construction activities of LMC of NCR Region; O&M activities of North East region (Tripura, Lakwa etc.)	Goutam Prasad, ED (O&M-NR), Noida
6.	CGDs across JHBDPL & Renewables O&M	Goutom Chakraborty, ED (CGD & Renewables O&M), Noida
7.	HVJ, DVPL, VDPL & GREP Pipeline Networks and spur-lines thereof; Compressor Stations at Hazira, Jhabua, Khera, Vijaipur, Dibiyapur, Kailaras & Chhainsa; GPU & C2-C3 Plant at Vijaipur; Gujarat Regional Pipeline Network incl. Vadodara; Compressor Station & GPU at Vaghodia; VAPPL project.	S S Agrawal, ED (O&M-CR), Vijaipur
8.	KG Basin Pipeline Networks, VSPL, DBPL, KKBMP (O&M and Construction); O&M of Karnataka, Kerala, Tamil Nadu, Andhra Pradesh, Telengana, Puducherry, Goa, Bengaluru ZO	Atul Kumar Tripathi, ED (O&M-SR) & Zonal ED

S. No.	Jurisdiction	First Appellate Authority (S/Shri)
9.	O&M of Maharashtra Regional Pipeline Network including DUPL, DPPL, GPU-Gandhar, RCF-Thal, etc.	Kamal Tandon, ED (O&M-WR) & Zonal ED, Mumbai
10.	Pipeline Network under JLPL including Ramgarh terminal	Ravi Agarwal, ED (O&M-JLPL) & Zonal ED, Jaipur
11.	Corporate BD, SD & CA functions	Santanu Roy, ED (BD, SD & CA), CO
12.	Corporate CSPA, RM & TQM functions	Ashu Singhal, ED (CSPA, RM & TQM), CO
13.	Corporate PD function	Kamal Kishore Chatiwal, CGM (PD), Noida
14.	Corporate HSE function	Joydip Paul, CGM (HSE), Noida
15.	E&P function	Rajeev Kumar Singhal, ED (BD & E&P), CO
16.	PC-CO function	Aloke Kumar Naskar, ED (PC-CO), CO
17.	Corporate BIS & GAILTEL function	Atul Rastogi, ED (BIS & GAILTEL), Noida
18.	Corporate Training function	Mahesh Chand Gupta, CGM(Training), GTI-Noida
19.	Corporate R&D and Start-Up function	Sanjeev Kumar, CGM (R&D & Start-up), GTI-Noida.
20.	Corporate O&M, NGMC, CIMG, Jubilee Tower, Noida (except PC-CO, E&P, R&D, TQM, HSE, PD, SD, BIS & GAILTEL)	M V Ravi Someswarudu, ED (O&M-CO), Noida
21.	Corporate HRD function	Ayush Gupta, CGM (HRD), CO
22.	Other Corporate functions not explicitly mentioned above	Prasoon Kumar, ED (HR & Law), CO

This is issued with the approval of Competent Authority.

Bharat Mehta
2/8/2024
(Bharat Mehta)
GM (HRD)

Distribution

All above concerned

Copy to

1. CMD
2. Directors/CVO
3. All EDs/CGMs
4. OICs of Work Centres/Zonal Offices
5. HR Incharges of Work Centres/Zonal Offices
6. CPIO
7. PMS Coordinator
8. Personal File

Annexure-II

RTI AUDIT OF GAIL FOR THE YEAR 2020-21

SL. NO.	PARAMETER	REQUIREMENT	STATUS	REMARKS
1	LANGUAGE	ENGLISH/LOCAL LANGUAGE	English & Hindi	
2	LAST UPDATE	ANNUALLY		05-Oct-20
3	Particulars of Organisation, Function etc. 4(1)(b)(i)	objectives, duties, vision, functions etc.	Adequately given, including functions & Duties, Vision, Mission etc. of GAIL.	
4	Powers & Duties of Employees 4(1)(b)(ii)	DOP & Other Govt. Procedures followed	Memorandum & Article of Association provides power to CMD and directors for others officers DoP provides power, responsibilities and duties.	
5	Procedure followed in the decision making	Decision Making Mechanism	Govt., CVC, DPE guidelines & GAIL's own system & procedures, departmental manuals, compliance of Company Act, DPE Guidelines etc.	
6	Norms set for discharge of functions 4(1)(b)(iv)	Procedures & guidelines being followed	Statements regarding policies, DOP, Manuals, DPE & CVC guidelines	
7	Rules, instructions, Regulations 4(1)(b)(v)	Details of Manuals, records, rule used by Employees	Important Rules, Regulations, policies & working manuals of all the departments of GAIL are available with concerned officers.	
8	Category of Doc. Held by Employees 4(1)(b)(vi)	Documents details, availability & Custodian.	Important Rules, Regulations, policies & working manuals, agreements available with respective departments & Employees	
9	Particulars of for arrangement, consultation or representation 4(1)(b)(vii)	Public Involvements in Policy Formation	No, but being commercial organisation grievance redressal system in place.	
10	Boards, Councils, Committee - 4(1)(b)(viii)	Details of Various Committees & Powers	Vendor grievance redressal system through vendor meets by the company Details of Board Members, all major board & sub committees including audit, risk & other committees to comply with the Company Act 2013.	
11	Directory of Officers 4(1)(b)(ix)	Available on web or not	Directory of key officers/ board mgt members given on web site.	
12	Monthly Remuneration - 4(1)(b)(x)	Salaries of Employees	Details given such as scales & allowances/ perks for all the categories.	
13	Budget Allocations - 4(1)(b)(xi)	Budget & Expenditures Performance	Budget targets & utilisation up to 2018-19 given, to be updated	
14	Manner of execution of Subsidies Prog. 4(1)(b)(xii)	Monitoring of subsidies & progress of programs	NIL, as no Subsidies from Govt. of India. CSR is in place.	
15	Particulars of recipient of Concessions - 4(1)(b)(xiii)	Eligibility, Procedure & Use	NIL. GAIL do not grant any concessions, license etc.	
16	Information in Electronic Form on Website - 4(1)(b)(xiv)	Location, soft/hard & Type of documents	Available in Electronic Form, annual reports, financial results, Co-profile,	
17	Particulars of Facility for Obtaining Inf- 4(1)(b)(xv)	Details for getting the information I	Detailed procedure for citizen is available under RTI portal	
18	Particulars of PIO/AA4(1)(b)(xvi)	Given clearly or not	CPIO, AAs & APJOs with contact details, mail id & address available	
19	Other Information, if any on website. 4(1)(b)(xvii)	About Project details, policies, initiatives	Co. Profile, products, performance, Financial results, etc. on web site.	
20	Type of RTI Manual 4(1)(b)	Soft on web or hard copy	Electronic as well as hard copy in RTI Cell in English & Hindi	
21	Important Policy Decisions 4(1)(c)	Notified or Not	Recruitment/transfer, CSR policies, FAA Orders notified on th web site	
22	Quasi-Judicial Decisions 4(1)(d)	Notified or Not, if not the reason for the same	Notifying FAAs Orders & others if any when needs arises	
23	Up date of the RTI Replies on Web site	DoPT Circular NO.11/2013 dated 21-10-2014	Being uploaded which are relevant to general public.	
24	PPP related information	DoPT Circular dated 15-04-2013	No PPP Agreements by GAIL	
25	Transfer Policy on the Web site	DoPT Circular dated 15-04-2013	Transfer Policy on the Intranet of GAIL, but shared also under RTI	
26	Procurement Detail on the Web Site	DoPT Circular dated 15-04-2013	Being shared the Tenders & Awards Letters	
27	Citizen Charter on the Web site	DoPT Circular dated 15-04-2013	Already on the web site	
28	CAG & PAC Para in the Annual Report	DoPT Circular dated 15-04-2013	Being incorporated in the annual report at page No.232.	
29	Tour Details of the CMD	DoPT Circular dated 15-04-2013	No rank of Jt. Secretary in GAIL, inf. of foreign /domestic tour is being given.	
30	Discretionary & Non Disc. Grants	DoPT Circular dated 15-04-2013	Not Notifying	
31	Particulars of the disciplinary cases	Details with action taken/ completed	Details have been provided up to the year 2020.	
32	Preservation Policy/ Record Retention Policy	Policy exists or not, its implementation	Policy exists, the retention schedule / life given.	
33	RTI Para in the Annual Report	DoPT Circular dated 15-04-2013	This is being incorporated in the annual report at page No. 24.	
34	Manual Free/Cost	Fee, if any	Available on the website for citizens of India	
35	Receipt & Disposal of RTI Applications		Proper dak & dispatch register being maintained by CPIO and respective FAA	
36	Any other Observation		Refer observations mentioned in the audit report.	

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 1st Quarter (April-June)2020-2021

* Block I (Details about the requests and appeals)

		Progress during Quarter				
	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied
Requests	18	15	49	4	0	57
First Appeals	7	N/A	9	N/A	0	14
Total no. Of CPIOs designated			47	Total no. Of CPIOs designated		1
				Total no. Of AAs designated		15

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
110	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests
Relevant Sections Of RTI Act 2005

Section 8(i)											Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)(b)	2020-03-09
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage,where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/Audit%20Report%2019.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b)(Format dd/mm/yyyy)	2019-09-24

1st Quarterly Report

FOR THE FINANCIAL YEAR 2020-2021

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG/PSUs/organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Apr-20	0	0	1	0	1	0	0	1	1	10	0
May-20	0	8	3	20	31	1	12	6	10	20	0
Jun-20	2	5	8	17	32	3	45	2	3	80	0
Total	2	13	12	37	64	4	57	9	14	110	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	18
B	15
C	49
TOTAL X	82
E	4
TOTAL Y	78
F	57
Closing Balance as on 30.06.2020 (TOTAL Y-F)	21

APPEALS DURING THE QUARTER

OPENING BALANCE	7
APPEAL RECEIVED (G)	9
TOTAL (OPENING BALANCE+ G)	16
APPEAL DISPOSED OFF	14
Closing Balance as on 30.06.2020 (TOTAL-H)	2

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 2nd Quarter (July-Sep)2020-2021

* Block I (Details about the requests and appeals)

	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	Progress during Quarter				
				No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied		
Requests	21	20	142	15	0	137		
First Appeals	2	N/A	23	N/A	0	15		
Total no. Of CPIOs designated			54	Total no. Of CPIOs designated		1	Total no. Of AAs designated	21

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
1130	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests

Relevant Sections Of RTI Act 2005

Section 8(i)										Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
0	0	0	0	0	0	0	0	0	0	0	0	0	0

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTL.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)b	2020-08-26
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage,where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/Audit%20Report%2019.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b)(Format dd/mm/yyyy)	2019-09-24

2nd Quarterly Report

FOR THE FINANCIAL YEAR 2020-2021

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG /PSUs/organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Jul-20	0	1	24	31	56	1	40	5	5	540	0
Aug-20	1	13	12	21	47	2	60	5	4	170	0
Sep-20	0	5	17	37	59	12	37	13	6	420	0
Total	1	19	53	89	162	15	137	23	15	1130	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	21
B	20
C	142
TOTAL X	183
E	15
TOTAL Y	168
F	137
Closing Balance as on 30.09.2020 (TOTAL Y-F)	31

APPEALS DURING THE QUARTER

OPENING BALANCE	2
APPEAL RECEIVED (G)	23
TOTAL (OPENING BALANCE+ G)	25
APPEAL DISPOSED OFF	15
Closing Balance as on 30.09.2020 (TOTAL-H)	10

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 3rd Quarter (Oct-Dec)2020-2021

* Block I (Details about the requests and appeals)

			Progress during Quarter			
	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	No. of Cases transfered to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied
Requests	31	21	135	18	0	142
First Appeals	10	N/A	24	N/A	0	25
Total no. Of CAPIOs designated			54	Total no. Of CPIOs designated		1
				Total no. Of AAs designated		20

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
390	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests
Relevant Sections Of RTI Act 2005

Section 8(i)										Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
0	0	0	0	0	0	0	0	0	0	0	0	0	0

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)b	2020-11-25

C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage, where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/RTI-AUDIT-REPORT-2019-2020.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b) (Format dd/mm/yyyy)	2020-12-02

3rd Quarterly Report

FOR THE FINANCIAL YEAR 2020-2021

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG /PSUs/ organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Oct-20	3	4	11	35	53	3	35	7	12	120	0
Nov-20	3	6	17	23	49	5	65	6	7	150	0
Dec-20	2	3	12	37	54	10	42	11	6	120	0
Total	8	13	40	95	156	18	142	24	25	390	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	31
B	21
C	135
TOTAL X	187
E	18
TOTAL Y	169
F	142
Closing Balance as on 31.12.2020 (TOTAL Y-F)	27

APPEALS DURING THE QUARTER

OPENING BALANCE	10
APPEAL RECEIVED (G)	24
TOTAL (OPENING BALANCE+ G)	34
APPEAL DISPOSED OFF	25
Closing Balance as on 31.12.2020 (TOTAL-H)	9

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 4th Quarter (Jan-Mar)2020-2021

* Block I (Details about the requests and appeals)

	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	Progress during Quarter			
				No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied	
Requests	27	19	394	13	0	209	
First Appeals	9	N/A	46	N/A	0	53	
Total no. Of CAPIOs designated			54	Total no. Of CPIOs designated		1	
						Total no. Of AAs designated	20

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
3150	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests														Section	
Relevant Sections Of RTI Act 2005														other	
Section 8(i)	a	b	c	d	e	f	g	h	i	j	9	11	24	other	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)b	
	2021-01-01
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage,where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/RTI-AUDIT-REPORT-2019-2020.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b) (Fôrmat dd/mm/yyyy)	
	2020-12-02

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 4th Quarter (Jan-Mar)2020-2021

* Block I (Details about the requests and appeals)

			Progress during Quarter					
	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied		
Requests	27	19	394	13	0	209		
First Appeals	9	N/A	46	N/A	0	53		
Total no. Of CAPIOs designated			54	Total no. Of CPIOs designated		1	Total no. Of AAs designated	20

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
3150	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests
Relevant Sections Of RTI Act 2005

Section 8(i)										Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
0	0	0	0	0	0	0	0	0	0	0	0	0	0

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTI.html

B. Last Date of updating of Mandatory disclosure under Section 4(1)b	2021-01-01
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage, where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/RTI-AUDIT-REPORT-2019-2020.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b) (Format dd/mm/yyyy)	2020-12-02

4th Quarterly Report

FOR THE FINANCIAL YEAR 2020-2021

A	B		C		D	E	F	G	H	I	J
	No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations		Application Directly received through applicant (excluded MOP&NG /PSUs/ organisation)								
Months	Direct	Online Portal	Direct	Online Portal							
Jan-21	2	6	20	27	55	4	61	18	14	200	0
Feb-21	1	3	20	32	56	3	51	17	21	210	0
Mar-21	1	6	265	30	302	6	97	11	18	2740	0
Total	4	15	305	89	413	13	209	46	53	3150	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	27
B	19
C	394
TOTAL X	440
E	13
TOTAL Y	427
F	209
Closing Balance as on 31.03.2021 (TOTAL Y-F)	218

APPEALS DURING THE QUARTER

OPENING BALANCE	9
APPEAL RECEIVED (G)	46
TOTAL (OPENING BALANCE+ G)	55
APPEAL DISPOSED OFF	53
Closing Balance as on 31.03.2021 (TOTAL-H)	2

COMMENTS OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA UNDER SECTION 143(6)(b) OF THE COMPANIES ACT, 2013 ON THE FINANCIAL STATEMENTS OF GAIL (INDIA) LIMITED FOR THE YEAR ENDED 31 MARCH 2021

The preparation of financial statements of GAIL (India) Limited for the year ended 31 March 2021 in accordance with the financial reporting framework prescribed under the Companies Act, 2013 (Act) is the responsibility of the management of the Company. The statutory auditors appointed by the Comptroller and Auditor General of India under section 139(5) of the Act are responsible for expressing opinion on the financial statements under section 143 of the Act based on independent audit in accordance with the standards on auditing prescribed under section 143(10) of the Act. This is stated to have been done by them vide their Audit Report dated 09 June 2021.

I, on behalf of the Comptroller and Auditor General of India, have conducted a supplementary audit of the financial statements of GAIL (India) Limited for the year ended 31 March 2021 under section 143(6)(a) of the Act. This supplementary audit has been carried out independently without access to the working papers of the statutory auditors and is limited primarily to inquiries of the statutory auditors and company personnel and a selective examination of some of the accounting records.

On the basis of my supplementary audit nothing significant has come to my knowledge which would give rise to any comment upon or supplement to statutory auditors' report under section 143(6)(b) of the Act.

For and on behalf of the
Comptroller & Auditor General of India

Place: New Delhi
Date: 10th August, 2021

Sd/-
(D. K. Sekar)
Director General of Audit (Energy), Delhi

In terms of the said policy, out of the total eligible value of annual procurement of approx. ₹ 4,068 crore towards goods produced and services rendered by MSEs (including MSEs owned by SC/ST & Women Entrepreneurs) during the FY 2020-21, the value of total procurement made from MSEs was ₹ 1,390 crore, which is approx. 34.17%.

Further, 15 Vendor Development Program for MSEs (including 3 Special Vendor Development Program/ Hand Holding Session specially for MSEs owned by SC/ST & Women Entrepreneurs) were conducted.

GAIL is already registered on the Trade Receivable e-Discounting System (TReDS) portal of all the three service providers (i.e. M/s Mynd Solutions, M/s A TReDS and M/s RXIL) and is also making payment to MSE vendors through TReDS.

Procurement through GeM

The Government e-Marketplace (GeM) is a Government-run e-commerce portal. It is a one-stop to facilitate and enable easy online procurement of Goods & Services that are needed by various Government Departments, Organizations and PSUs.

GAIL's all work centers are registered on GeM Portal and procuring the Goods & Services available on the portal through GeM only.

In FY 2020-21, GAIL had made procurement of ₹1,033 crore through GeM (which is more than 25% of total procurement of Goods & Services as compared to FY 2019-20) and became a topper amongst PSUs. Further, GAIL has got the First Rank and Platinum Certificate in the Category of "Order Value" in "First Bi-Annual Award for the Buyers and Sellers" announced by Government E-Marketplace (GeM).

MoU Performance

A Memorandum of Understanding (MoU) is signed every year between your Company and its administrative ministry i.e., MoP&NG, to enhance the performance level of company through the targets set therein. MoU for FY 2020-21 was signed between Secretary (P&NG), Government of India and Chairman & Managing Director, GAIL on 19th October 2020. The thrust while fixing MoU targets was more towards aligning GAIL's performance with Government's priorities in developing the natural gas sector in the country. Apart from the financial and physical performance parameters, MoU parameters also include parameters of strategic national importance like capital expenditure, setting up new D-PNG connections and CNG stations, supporting compressed Bio-Gas initiative "SATAT" and procurement through GeM portal. GAIL made all out efforts to meet the targets set in MoU FY 2020-21 despite the stretched targets and COVID-19 scenario. Self-Evaluation of MoU FY 2020-21 will be carried out and submitted to DPE in due time, the result of which is expected to be announced by December 2021.

Performance of MoU FY 2019-20 is under evaluation by DPE. Your Company is expected to achieve a 'Very Good' MoU rating for FY 2019-20. GAIL has achieved Excellent rating in most of the parameters, despite the restrictions posed in the last month of the financial year due to COVID-19.

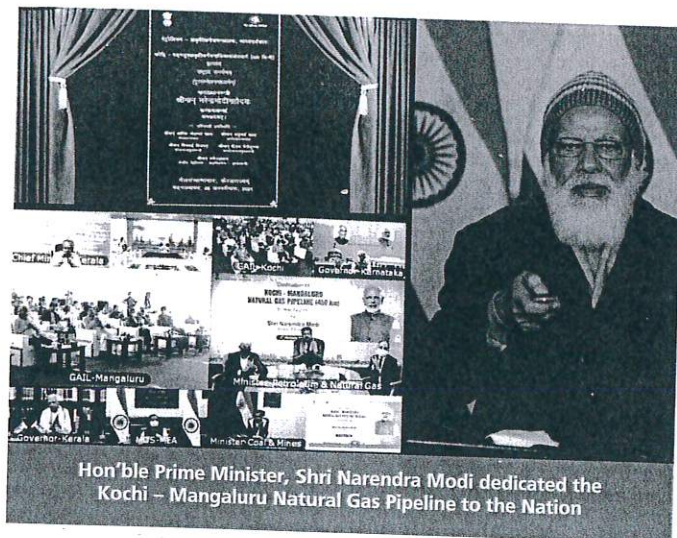
Right to Information

To promote transparency and accountability, an appropriate mechanism has been set up across the Company in line with the Right to Information Act, 2005. Your Company has nominated 01 CPIO, 54 Asstt. CPIOs and 21 First Appellate Authorities at its units/offices to provide information to citizens under the provisions of the RTI Act, 2005.

Your Company has hosted RTI Guidelines and related information on its website and the same may be accessed at http://www.gailonline.com/final_site/RTI.html. Besides, MIS Report on RTI Applications, Record Retention Schedule, and latest RTI Audit Report has also been hosted under the same link.

Section 4(1)(b) of the RTI Act, 2005 lays down the information which should be disclosed by any Public Authority on a suo moto or proactive basis. Section 4(2) and Section 4(3) prescribes the method of dissemination of this information. Accordingly, keeping in view the purpose of suo moto disclosures under Section-4, GAIL's Corporate RTI Cell has hosted a dedicated page on GAIL's website, through which large amount of information in the public domain on the proactive basis is placed. This is being done to make the functioning of your Company more transparent and reduce the need for filing individual RTI applications.

Further, your Company has been made LIVE on the Government of India-DoPT Online RTI Portal from July, 2016 and ever since, we are providing



information through Online mode. Besides, RTI applications received physically are being provided information accordingly.

For FY 2020-21, GAIL's Corporate RTI Cell has a 100% disposal rate in respect of RTI Applications received & disposed-off. A total of 795 applications were disposed-off within prescribed time schedule as per the provisions of the RTI Statute. Further, your Company has received NIL penalty/adverse remarks from Central Information Commission for the year 2020-21 in respect of the second Appeal(s) filed by Appellant(s).

Risk Management

The details on the Risk Management activities including the implementation of risk management policy, key risks identified, and their mitigations are covered in the Management Discussion and Analysis section, which forms part of the Board's Report.

Management's Discussion and Analysis

In terms of Regulation 34 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and clause 7.5 of DPE Guidelines on Corporate Governance, the detailed Management's Discussion and Analysis forms part of this report as **Annexure-A**.

Corporate Governance

Your Company believes that good corporate governance plays a critical role in establishing a positive organizational culture. It is displayed through responsibility, accountability, consistency, fairness and transparency towards our stakeholders. Pursuant to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and DPE guidelines on Corporate Governance, a report on Corporate Governance forms part of this Report as **Annexure-B**.

The details of the meetings & composition of the Board, statutory committees of the Board including the terms of reference, Company's policy on Directors' appointment and their remuneration, their shareholding in the Company, details of establishment of whistle blower mechanism, details related to Annual General Meeting, information pertaining to Dividend declared, IEPF Details and other matters, etc. forms part of this report in report on Corporate Governance.

There are no significant and material orders passed by the regulators or Courts or tribunals impacting the going concern status and operations of your Company in the future.

The Statutory Auditors of the Company have examined and certified your Company's compliance with respect to conditions enumerated in SEBI (LODR) Regulations, 2015 and DPE guidelines on Corporate Governance. The certificate forms a part of this Report as **Annexure-C**.

Business Responsibility Report

As stipulated under the SEBI (LODR) Regulations, 2015, the Business Responsibility Report (BRR) describing the initiatives taken by the Company from an environmental, social and governance perspective forms part of the Annual Report.