

GAIL (India) Limited
Advt. No: GAIL/OPEN/SRD/2/2025
SPECIAL RECRUITMENT DRIVE FOR SC/ST/OBC(NCL)/PWBD
CANDIDATES IN VARIOUS DISCIPLINES
(Frequently Asked Questions)

Sl. No.	Query	Reply
1	<p>I have been awarded CGPA/OGPA/SGPA or Letter Grade in my Educational Qualification Marksheet / Certificate.</p> <p>My university/Institute does not provide percentage of marks obtained in the essential qualification as mentioned in the advertisement. What should I do?</p>	<p>Wherever CGPA/ OGPA/DGPA/CPI or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the online application form as per norms adopted by University/ Institute. You will be required to submit documentary proof/ certificate to this effect from the Institute/ University at the time of document verification, if you qualify for same. In case there is no such provision or formula for conversion of CGPA/OGPA/DGPA/CPI to percentage, the candidate is required to submit documentary proof issued by University/Institute in writing stating non-availability of such provisions in rules.</p>
2	<p>I have an aggregate of 59.99% marks in Essential Educational Qualification. Am I allowed to round off my percentage of marks?</p>	<p>Rounding off of marks to the next higher digit for calculation of percentage of marks secured in Bachelor degree/ Master Degree etc. eg. 59.99% will not be considered as 60%.</p> <p>Minimum percentage of marks in the essential qualification(s), as specified shall be considered as per Institute/ University rules/ norms. You may refer Clause 3 of the detailed advertisement hosted on GAIL website.</p>
3	<p>I have obtained a degree in B.Tech (Mechanical & Automation), whereas, the essential qualification for the post in the Advt. mentions B.Tech (Mechanical). Am I eligible to apply for the post?</p>	<p>Only essential qualification(s) mentioned in the advertisement against the post(s) are acceptable.</p> <p>For example, for Senior Engineer (Mechanical), Bachelor Degree in Engineering in Mechanical/ Production/ Production & Industrial/ Manufacturing/ Mechanical & Automobile is allowed as minimum qualification as per notified advertisement.</p> <p>Combination(s) of engineering branches viz. Mechanical & Automation or any other such combination of branches in essential qualification will not be allowed if not specifically mentioned in minimum essential qualification as notified in the detailed advertisement hosted on the GAIL website.</p>

Sl. No.	Query	Reply
4	Are there any medical fitness criteria for the respective post mentioned in the Advertisement?	Appointment to the advertised post(s) in GAIL will be subject to the candidate being medically fit as per the standards prescribed for the post by GAIL. Please refer to Clause 9 of the detailed advertisement.
5	The name of my caste in the caste certificate (SC/ST/OBC) is mentioned as per state govt list. Is it acceptable?	Caste certificate should be issued by Competent Authority in the prescribed format and the name of the caste should also appear in the central list of the respective State. The prescribed format for OBC-NCL/SC/ST is also available at career section of GAIL website: https://gailonline.com/CRcurrentSCformdownload.html
6	I am currently working in a Government / Public Sector Undertaking. Is "No Objection Certificate" (NOC) mandatory for appearing in the selection process of GAIL?	Candidate who are employed in Central/ State Government departments, Central/ State PSUs or Semi Government organization must submit "No Objection Certificate" (NOC) from their current employer at the time of Selection Process, if called for the same. Candidates are advised to apply for NOC in their organization well in time as failure to submit the same at the time of document verification will render disqualification for further selection process.
7	Are Fixed Term Employee (FTE) working in a Government / Public Sector Undertaking required to submit "No Objection Certificate" (NOC)?	Yes, Fixed Term Employee (FTEs) working in a Government / Public Sector Undertaking are required to submit the NOC. In case, NOC is not applicable for the FTEs as per the policy of the Organization, candidates will have to submit a letter from the Organization stating that <i>"NOC is not applicable to the FTEs and they can apply /appear for outside employment."</i> Candidates are advised to apply for NOC, if applicable, well in time as failure to submit the same at the time of document verification will render disqualification for further selection process
8	I belong to EWS category "My EWS certificate should be valid for which year?	The Income and Asset Certificate should be valid for the financial year 2025-26 and should have been prepared on the basis of income and asset verification for the financial year 2024-25. Income and Asset Certificate shall be submitted by candidates at the time of Selection Process (if

Sl. No.	Query	Reply
		<p>shortlisted). In case candidates fail to produce the same at the time of Selection Process, they will not be allowed to appear for Selection Process. Further, their request for change of category will also not be entertained.</p> <p>For details, refer Clause 11.12 of the advt. hosted on GAIL's website.</p>
9	I have completed my degree in MBA/PGDBM/MSW. What acceptable document is to be produced as Specialization proof?	The specialization of the candidate should be mentioned in the final marksheet/degree certificate OR the candidate may obtain a certificate from the concerned University/Institute clearly specifying his/her specialization.
10	I belong to SC/ST/PwBD category. What is the % relaxation in Marks of essential qualification?	Minimum qualifying percentage of marks for SC, ST & PwBD candidates in essential qualification(s) is as indicated in Table-II of the detailed advertisement.
11	Do I need to send the hardcopy print out of the online application form to your office by post?	Candidates are NOT required to submit hard copy of application form and/or any other document to GAIL at this stage.
12	I am working in Mechanical department and my work profile also includes purchase of spare parts in addition to the technical job role. Am I eligible to apply for the post of Senior Officer (C&P)?	Candidate should have minimum post qualification inline executive experience in Procurement /Contracts & Procurement/ Materials Management/Stores & Purchase department and should have worked in these department.
13	After completion of Bachelor Degree in Engineering, I started working in Boiler Operation in Aug 2020 and obtained proficiency certificate in BOE in Aug 2022. Whether I should mention the experience from Aug 2020 or from Aug 2022 for the post of Senior Engineer (Boiler Operations)?	<p>Minimum post qualification in line executive experience of Operation and Maintenance (O&M) of Boiler after obtaining the Proficiency Certificate in BOE shall be considered for the post of Senior Engineer (Boiler Operation). Candidate should mention such experience in online application form.</p> <p>Therefore, in the instant case, experience of O&M of Boiler after obtaining the Proficiency Certificate in BOE i.e after Aug 2022 is relevant and applicable.</p>
14	In which format / style should I mention the name in application form?	Candidate should mention his name and father's name exactly the same as mentioned in his matriculation (10 th) marksheet/certificate.
15	My name in the caste/category certificate has slight variation from the name mentioned in matriculation certificate.	Candidate's name and his father's name in the caste/category certificate should exactly be the same as mentioned in his matriculation (10 th) marksheet/certificate.

Sl. No.	Query	Reply
16	What type of document can be produced in support of inline experience.	Candidate must submit a document mentioning therein his roles & responsibilities along with period in support of his inline experience. Such documents should be issued by the competent authority of the organization. Please refer Clause 8.7 of the detailed advertisement in this regard.
17	I am PwBD Category A candidate and want to apply for the post of Senior Engineer (Instrumentation). However, there is no vacancy reserved for PwBD Cat A in Table I-B of detailed advertisement. Can I apply for the same ?	<p>Yes, candidates from among the four categories of disabilities viz PwBD Cat.A, PwBD Cat.B, PwBD Cat.C, and PwBD Cat. D&E can also apply for the posts mentioned in Table 1-B which are not specifically reserved for their disability subject to the post(s) is identified suitable to be held by PwBDs as mentioned against each post.</p> <p>Please refer Table I-B and relevant para of the detailed advertisement in this regard.</p>
18	I belong to SC Category and want to apply for the post of Senior Engineer (Environment Engineering). However, there is no vacancy reserved for SC category in Table I-A of detailed advertisement. Can I apply for the same ?	No, candidates belonging to the category for the post(s) which is specifically reserved for them in Table I-A of the detailed advertisement, are only eligible to apply.
19	I am currently employed with State/Central Government / PSU/Bodies/ Organizations and drawing higher Basic/Pay Scale. Am I eligible for protection of pay.	<p>No</p> <p>No protection of pay will be admissible to candidates joining GAIL in E-2 and below grades. Refer clause no 5.2</p>
20	What is the cutoff date for reckoning the age and experience criteria.?	Cutoff date is 23rd Dec 2025 for the purpose of reckoning upper age limit and minimum in line experience.
21	I have entered my details incorrectly and submit the online application form. Can I edit the form?	<p>Application details can be edited before final submission. However, personal details submitted at the time of registration cannot be edited after successful registration.</p> <p>Candidates should take utmost care to furnish the correct details while filling in the on-line application. Hence, Candidates are advised to take a preview of the application form before submitting the same. Once the form is submitted, it cannot be edited.</p>

Sl. No.	Query	Reply
	<p>*Queries, if any, may be addressed to career@gail.co.in only with the subject line: Query_ Name of the Post_ Advt. No: GAIL/OPEN/SRD/2/2025.</p> <p>Applicants may kindly note that only queries with the aforementioned mentioned subject line and which are relevant to this advertisement shall be replied to.</p> <p>Queries related to Eligibility Criteria, age relaxation, qualification relaxation, experience relaxation etc. which are clearly mentioned and self-explanatory in the detailed advertisement will not be replied.</p> <p>GAIL shall not be responsible for not replying to queries sent without the proper subject as mentioned above.</p>	
